

Request for Amendment of Personal Information

*Acceptance Date	Month/Day/Year
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<Information of the principal person>

Please fill in the blanks below

Address		Date of request	Month/Day/Year
Last Name		Phone No.	
First Name		Date of birth	Month/Day/Year

<Information of the representative>

(Please fill in the blanks if request is from the representative)

Address		Date of request	Month/Day/Year
Last Name		Phone No.	
First Name		Date of birth	Month/Day/Year
a) Identity Verification Document of representative and b) Documents verifying the relationship to the principal person must be attached.			

<Details of Amendment Request>

Please fill in the blanks below

Please specify occasions the principal person provided personal information.		
Item	Details (before amendment)	
	Details (after amendment)	
Reason for requesting amendment		
Please attach postal matter you received from Citizen which shows your name and address. If such postal matter is not available, you are required to submit Identity Verification Document.		

Note: Please leave columns marked with * blank.

* Control No.	PB—
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